

# Professional is as Professional Does

## Registration Form

Registration Fee: \$50.00

Price includes CEU's and a 1/2 hour lunch

CEU's Requested: \_\_\_ Yes \_\_\_ No

Registration Deadline: May 19, 2009

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Special accommodations needed due to a disability: \_\_\_\_\_

### **Please make checks payable to:**

Area Agency on Aging Region 9, Inc.  
60788 Southgate Road  
Byesville, Ohio 43723

Telephone inquiries to 1-800-932-7277  
extension 281 voice or fax 740-439-3592

## *Directions to Dutch Valley Restaurant*

*1343 Old Route 39, Sugarcreek, Ohio*

From 77 North, take the Sugarcreek/Dover exit. Turn left on State Route 39. Follow this road approximately 6 1/2 to 7 miles until you come to Dutch Valley Road/County Road 46. You will then turn left. The Dutch Valley Restaurant will be on your left.

From 77 South, take the Sugarcreek/Dover Exit. Turn right on State Route 39. Follow the same directions as above

## *Continuing Education Units*

The Area Agency on Aging Region 9, Inc. is an approved provider of Continuing Education Units by the Ohio Social Worker Board. This offering has been approved for 5.5 contact hours for Licensed Social Workers Provider # RSX029802. The Ohio Board of Nursing accepts events approved for Social Workers for Continuing Nurse Education.



**AREA AGENCY ON AGING  
REGION 9, INC.**

PRESENTS  
**Professional is as  
Professional Does**



**May 26, 2009**  
9:00 a.m. 4:00 p.m.  
**(Lunch begins at 12:00 p.m.,  
Registration Begins at 8:30 a.m.)**

**Area Agency on Aging - Region 9, Inc.**  
**60788 Southgate Road, Byesville, OH 43723**  
Voice(800)945-4250 ~ Fax(740)439-3592  
*Serving Ohio's Belmont, Carroll, Coshocton, Guernsey,  
Harrison, Holmes, Jefferson, Muskingum, and Tuscarawas  
counties for over 25 years*

Funded in part by the Ohio Department of Aging

## Professional is as Professional Does

May 26, 2009 9:00 - 4:00

- Location: Dutch Valley Restaurant
- Costs: \$50.00
- Price includes CEU's and a 1/2 hour lunch
- Registration Deadline: May 19, 2009

### Learning Outcomes:

At the conclusion of this workshop participants will.....

- ◆ Recognize dress and grooming practices that support a professional public image.
- ◆ Understand the role of self-esteem in producing a confident approach to work.
- ◆ Know the dimensions of self-management necessary to building constructive work relationships.
- ◆ Communicate in supportive, empathetic ways to support internal and external customers.

### Description

Remember when your mother told the female members of your family that “pretty is as pretty does?” The same adage applies when assigning the title of “professional” to any person. This seminar discusses the development of attitudes, image, self-concept and behavior that reflect professionalism. Lean language, dress, judgment and conduct strategies to enhance your professional image, improve your workplace impact and transform you into a fine model for clients and coworkers to emulate.

### About the Trainer

Rita M. Rizzo MSC, CMC, is the Principal of Rizzo & Associates, an Ohio based consulting and training firm. She holds a Masters Degree in Training and Human Resource Management from the University of Leicester in Leicester, England and received her undergraduate education in the field of Psychology from Capital University in Columbus, Ohio. In addition, she is a nurse experienced in the specialty areas of psychiatry, obstetrics and pediatrics. Rita is a Certified Management Consultant (CMC), a prestigious distinction awarded to her by the Institute of Management Consultants in 2002.

Rita has over 20 years experience as a trainer. She has provided training and consulting services for over 8,000 audiences from corporations, associations, and government. She does extensive work for human service agencies internationally and specializes in working with governmental and health care facilities. Each and every presentation Rita delivers is done with warmth, wit, and sincerity, and she never fails to engage her audience in fun and fulfilling ways.

Rita's interest and expertise lies in the areas of Organizational Development, Human Resource Development, Stress Management, Diversity Issues and Systems Approaches.